

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY (LEDA), STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON MONDAY JANUARY 30, 2017.**

The Board of Commissioners of the Lafayette Economic Development Authority, State of Louisiana, met in regular session at their office, located at 211 East Devalcourt Street, Lafayette, Louisiana, at 5:03 pm pursuant to the following notice:

Notice is hereby given that the regular monthly Board Meeting of the Lafayette Economic Development Authority will be held on Monday, January 30, 2017 at 5:00 pm in the LEDA Board Room located at 211 East Devalcourt Street, Lafayette, Louisiana.

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**Flo Meadows, Chairman of the Board**

There were present: Commissioners Arceneaux, Arsement, Ford, Guidroz, Kolluru, Krampe, LeBlanc, Leday, Meadows, and Vasocu

There were absent: Commissioners Castille and Plumley

Commissioner Meadows then announced the Board of Commissioners was duly convened in regular session and ready for the transaction of business.

**MOTION: To approve the November 28, 2016 Regular Board Meeting Minutes.** Moved by Commissioner Guidroz, seconded by Commissioner Leday, approved by all other Commissioners attending.

**MOTION:** To approve adding the following motions to the agenda. Moved by Commissioner LeBlanc, seconded by Commissioner Krampe, approved by all other Commissioners attending.

**MOTION: To approve financial statements for the months ended November 30, 2016 and December 31, 2016.**

**MOTION: To approve LEDA Operating Fund Account, LEDA Petty Cash Account, LEDA Parks, Business or Community Development Account, LEDA Building Maintenance Fund Account, and LEDA Entrepreneurship, Technology & Innovation Fund Account November and December 2016 Bills for Payment.**

**MOTION: To empower the Chairman of the Board, Secretary, Treasurer and President/CEO of the Lafayette Economic Development Authority to submit answers of a questionnaire (System Survey & Compliance Questionnaire) pertaining to the fair representation of the Lafayette Economic Development Authority's financial records in compliance with the generally accepted accounting principles (GAAP).**

**MOTION: To renew the Fiscal Agency Agreement between LEDA and MidSouth Bank for a period of two (2) years beginning January 1, 2017 and ending December 31, 2018 on**

the same terms and conditions as are contained in the Agreement dated December 4, 2014.

MOTION: To approve renewal of a Maintenance Agreement between Copy & Camera Technologies and LEDA for a Canon Image Runner Advance C5045 until December 31, 2017.

MOTION: To approve renewal of a plant rental and maintenance agreement between Plantworks Interior Horticultural Specialists and LEDA until December 31, 2017.

MOTION: To approve a Meeting Room Rental Contract between the Cajundome Commission and the Lafayette Economic Development Authority for the Industrial Trades Career Fair being held February 22, 2017.

MOTION: To approve renewal of a Public Service Contract and Joint Cooperative Endeavor Agreement between the Acadiana Center for the Arts and LEDA until December 31, 2017.

MOTION: To approve renewal of a Memorandum of Understanding between Upper Lafayette Economic Development Foundation and LEDA until December 31, 2017.

MOTION: To approve renewal of a Memorandum of Understanding between OneAcadiana and LEDA until December 31, 2017.

MOTION: To approve a Furniture Rental Agreement between Enquero, Inc. and LEDA until January 31, 2018.

MOTION: To approve a Furniture Rental Agreement between WAITR INCORPORATED and LEDA until January 31, 2018.

MOTION: To approve a Memorandum of Understanding between Opportunity Machine, Inc. and LEDA until December 31, 2017, contingent upon legal counsel approval.

MOTION: To approve a Sublease between Opportunity Machine, Inc. and LEDA until May 31, 2018.

MOTION: To terminate the Agreement between The Picard Group and LEDA dated February 16, 2016 and approve an Agreement between The Picard Group and LEDA effective January 1, 2017 until December 31, 2017, contingent upon final approval by legal counsel.

MOTION: To approve an expenditure of up to \$1,500,000 for Prospect Steeple, contingent upon legal counsel approval.

**FINANCE COMMITTEE:**

**MOTION: To approve financial statements for the months ended November 30, 2016 and December 31, 2016.** Received by the Finance Committee, approved by all other Commissioners attending.

**MOTION: To approve LEDA Operating Fund Account, LEDA Petty Cash Account, LEDA Parks, Business or Community Development Account, LEDA Building Maintenance Fund Account, and LEDA Entrepreneurship, Technology & Innovation Fund Account November and December 2016 Bills for Payment.** Received by the Finance Committee, approved by all other Commissioners attending.

**MOTION: To empower the Chairman of the Board, Secretary, Treasurer and President/CEO of the Lafayette Economic Development Authority to submit answers of a questionnaire (System Survey & Compliance Questionnaire) pertaining to the fair representation of the Lafayette Economic Development Authority's financial records in compliance with the generally accepted accounting principles (GAAP).** Received by the Finance Committee, approved by all other Commissioners attending.

**MOTION: To renew the Fiscal Agency Agreement between LEDA and MidSouth Bank for a period of two (2) years beginning January 1, 2017 and ending December 31, 2018 on the same terms and conditions as are contained in the Agreement dated December 4, 2014.** Received by the Finance Committee, approved by all other Commissioners attending.

**EXECUTIVE COMMITTEE:**

**MOTION: To approve renewal of a Maintenance Agreement between Copy & Camera Technologies and LEDA for a Canon Image Runner Advance C5045 until December 31, 2017.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve renewal of a plant rental and maintenance agreement between Plantworks Interior Horticultural Specialists and LEDA until December 31, 2017.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve a Meeting Room Rental Contract between the Cajundome Commission and the Lafayette Economic Development Authority for the Industrial Trades Career Fair being held February 22, 2017.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve renewal of a Public Service Contract and Joint Cooperative Endeavor Agreement between the Acadiana Center for the Arts and LEDA until December 31, 2017.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve renewal of a Memorandum of Understanding between Upper Lafayette Economic Development Foundation and LEDA until December 31, 2017.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve renewal of a Memorandum of Understanding between OneAcadiana and LEDA until December 31, 2017.** MOTION: To table this agenda item until the February Board Meeting at which OneAcadiana representatives will provide a

**report.** Moved by Commissioner Meadows, seconded by Commissioner Leday, approved by all other Commissioners attending.

**MOTION: To approve a Furniture Rental Agreement between Enquero, Inc. and LEDA until January 31, 2018.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve a Furniture Rental Agreement between WAITR INCORPORATED and LEDA until January 31, 2018.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve a Memorandum of Understanding between Opportunity Machine, Inc. and LEDA until December 31, 2017, contingent upon legal counsel approval.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve a Sublease between Opportunity Machine, Inc. and LEDA until May 31, 2018.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To terminate the Agreement between The Picard Group and LEDA dated February 16, 2016 and approve an Agreement between The Picard Group and LEDA effective January 1, 2017 until December 31, 2017, contingent upon final approval by legal counsel.** Received by the Executive Committee, approved by all other Commissioners attending.

**MOTION: To approve an expenditure of up to \$1,500,000 for Prospect Steeple, contingent upon legal counsel approval.** Received by the Executive Committee, approved by all other Commissioners attending.

There was no public comment on any agenda item.

**ADJOURNMENT:** The meeting was adjourned at 6:06 p.m.

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Flo Meadows, Chairman of the Board

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EJ Krampe, Secretary/Treasurer

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